## **SCHEDULING A HOME INSPECTION**

**8 6 4 - 9 7 8 - 3 9 1 4** *Model Check Home Inspections* 

# **CHECK LIST**

#### Most of this information can be found on your MLS sheet

#### \_\_\_Repair Procedure Date or Due Diligence date

- (This date is listed on your real estate contract) (This is your inspection due date, <u>not</u> the closing date)
- \*<u>Please call ASAP for a home inspection to avoid</u> <u>missing the due date.</u>
- **Note**: Inspector's lead time may be 7-14 days and Utilities may need to be turned on.
- \_Real Estate Agents': Name/Email/Phone/Agency
- \_\_\_Client's: Name/Email/Phone
- Property Address to be inspected
- \_\_\_\_Age of Home
- \_\_\_\_Square Footage of Home
- \_\_\_\_Slab, Crawlspace or Basement foundation
- \_\_\_\_Utilities on? (electric/water/gas)
  - **Note:** utility companies typically require 3-5 business days to turn on utilities. Please verify with your realtor concerning who is responsible to turn on utilities and follow up to ensure the utilities are on prior to inspection. If utilities are not on at time of inspection, an additional trip fee will be charged to return to home to inspect utility related items.

\_\_\_Is home a Foreclosure or sold "AS IS"?

### \_\_\_\_Has home been properly "de-winterized?"

- Note: Properly de-winterized means water is on and that all plumbing in home is functioning prior to inspection.
- Additional buildings to be inspected?
  - **Note**: Do buildings include separate utilities such as; electrical/plumbing/gas/HVAC?
- \_\_\_\_Radon test requested?

\_\_\_\_Who will let inspector in home? Seller/Agent/Buyer

Will client be present at home inspection?

**Note:** Inspector prefers clients to attend at the end of the inspection to review the home evaluation.

\*Inspection Agreements: Inspection Agreements will be emailed to clients prior to home inspection. Agreements must be signed by client prior to home inspection and prior to sending home inspection report. <u>No reports will</u> <u>be sent without signed agreements and payment.</u>

\*Payment: Payment is expected at time of inspection or may be paid online prior to inspection. Fee for inspection is based on age and square footage of home and other factors. Method of payment is cash/check/credit card.